

Platform for electromobility: Memorandum of Understanding

Art. 1. Vision

1.1 The vision of the Platform for electromobility is a sustainable, multimodal transport system in which people and goods are predominantly moved across land, inland waterways, sea and air in Europe using, sustainable electricity as efficiently as possible.

Art. 2. Aim and Objectives

2.1. The aim of the Platform is to drive the development, implementation and support for sustainable European Union policies, programmes and initiatives to move people and goods by electromobility. The Platforms' objectives are to:

- Providing a forum in which diverse likeminded organisations effectively collaborate to develop the market for electromobility
- Collectively inputting to EU policy making processes and other relevant forum
- Developing practical and policy solutions addressing barriers and developing solutions which accelerate electromobility
- Actively promoting electromobility to key decision makers and influencers in EU institutions and Member States.

Art. 3. Membership

3.1. Membership of the Platform shall be open to any company or organisation registered in the EU transparency register, holding a significant share of their activities within EU single market, actively seeking to accelerate the electrification of transport. All Members are expected to be active participants in the Platform and commit appropriate resources to enable it to meet its objectives and deliver its work programme.

3.2. As a Brussels-based forum, all members are expected to be permanently, or semi-permanently, represented in Brussels ; and be able to be present to in-person meetings or through online tools several times a year .

3.3. New Members must accept the memorandum of understanding, retro-actively support all relevant position papers of the Platform and existing members support their membership through consensus¹. The members of the Platform are listed in Annex 1.

3.4. Annual financial contribution is meant to stay minimal. Members can be expected to offer in-kind² contributions. Both financial and in-kind contributions are limited to the funds enabling the work

¹ In the event consensus cannot be reached at least four-fifths of members must agree.

² Staff time, meeting rooms, and other non-financial resources

programme to be delivered.

3.5. The Platform and all its members also strive to ensure that the transition to electromobility is fair and inclusive for all. To alleviate the socio-economic impacts of the transition, members are committed to taking actions such as facilitating employment opportunities in new sectors and those in transition; offering re-skilling opportunities; promote fair competition between mobility stakeholders for the benefits of citizens and employees; facilitating access to clean, affordable and smart energy.

3.6. Members' and associated members' logo can be used in accordance with the member's branding guidelines and only for the purposes of the Platform's activities.

Art. 4. Associated membership

4.1. Associated membership of the Platform shall be open to companies or organisations that focus primarily on national rather than EU policy. Associated members shall pursue the same objective as existing Platform members of advancing transport electrification. New associated members must accept the memorandum of understanding. The associated members of the Platform are listed in Annex 1.

4.2. Associated members are expected to further the Platform objectives in member states. They can take part in the information and knowledge exchange within the Platform, and shall promote the Platform at national level.

4.3. Associated members shall be informed on the Platform work programme and new position papers however their views do not need to be taken into account. They will not participate in working group meetings or in decisions regarding membership applications, and do not have voting rights. They are exempted from any contribution to the Platform budget.

Art. 5. Operating structures

5.1. Members shall comprise the Assembly of the Platform, its ultimate decision-making forum. The Assembly shall wherever possible make decisions through consensus³. The Assembly shall meet three times a year in Brussels and be responsible for agreeing:

1. The Positions adopted by the Platform
2. New members and the suspension or cancellation of membership
3. The appointment of the Chair, a Vice-Chair and a Treasurer of the Platform
4. The work programme of the Platform and establishment of working groups.

5.2. The Chair, Vice-Chair and Treasurer of the Platform will be appointed for one year on a rotating basis between the members. A deadline is given every calendar year for candidates declared themselves to the secretariat, then presented to all members which have one week to oppose. If more than one candidate apply to any of the above position, a vote will take place (simple majority) through an online voting tools with "four-eye" principle (secretariat and appointed surveyor)

5.3. The role of the Chair will be to chair meetings of the Assembly, oversee progress in delivering the work programme; and lead delegations of Platform members in high level meetings. The Chair will be supported by the Vice-Chair. The Vice-Chair is entitled to replace the Chair in the activities detailed above whenever

³ Where complete consensus is not possible at least four-fifths of members must agree; and the views of any dissenting members shall be footnoted.

necessary. The Chair will be supported by a Treasurer who will be appointed for a renewable one-year term. The Treasurer monitors financial activities of the Platform and shares responsibility with the Coordinator. Members cannot combine these positions and lead a working group at the same time.

5.4. Each work programme item shall be delivered through establishing a Working Group. Any member may participate in any working group. Members are free to participate in all, in a party or in none of the Working Groups. The members participating within a working group will appoint a Working Group Leader (if consensus cannot be reached to be confirmed by the Assembly) and if appropriate a Deputy to coordinate the activities. The Working Group Leader (or their Deputy) shall report progress to each Assembly. The Chair, Vice-Chair, Treasurer and Working Group Leaders shall meet bi-monthly in the leading committee.

5.5. If resources allow the work of the Platform will be supported by one (or more) coordinator(s). The role of the administrator(s) will be to administer the work of the Platform and support (but not deliver) the work programme. Delivery of the work programme is the responsibility of the Members. The coordinator(s) will report to the Chair or their nominee.

Art. 6. Work Programme

6.1. The work programme will be reviewed and agreed by the Assembly by consensus⁴. The initial work programme of the Platform is detailed in Annex 2. This will be updated as required following each Assembly meeting.

Art. 7. Platform Positions

7.1. The views of the Platform will be documented and disseminated to influence policy. Specific positions will be developed in Working Groups and presented to the Assembly for agreement or distributed to all members for written responses. Members and associated members - who have a consultation role - should be provided with a minimum of 1 week to review Platform Positions drafted within Working Groups. In the holiday season, the review time should be extended to a minimum of 2 weeks. Letters, tweets or other documents related to a previously agreed position should be agreed by the Working Group but need not be reviewed by all Platform Members unless they diverge significantly from the original Position. Positions will be agreed by consensus of the members and as a minimum be supported by four-fifths of members. Individual members may dissent from a Platform position in which case their opinion will be specifically footnoted in any document if it is not possible to resolve the issue through any other means.

Art. 8. Representing Platform opinions

8.1. The views of the Platform may be represented by any member but usually by the Chair or relevant Working Group Leader for the specific work programme item. In meetings it will be usual for 3-5 Platform members to attend including either the Chair, Vice Chair or Working Group Leader.

8.2. When engaging in public debate or policy discussions, Platform members and associated members should not attribute any views to the Platform as a whole unless they have been clearly established as a position by the Assembly; nor should they speak on behalf of the Platform unless authorised by the Chair.

⁴ Where unanimity is not possible at least four-fifths of members must agree.

8.3. Any publication funded and produced by the Platform are the intellectual property and copyrighted to the Platform and express the consensus views of the Platform.

8.4. When the Platform is active on online social media, publications must follow a validation process:

- a) posts on social media referring directly to previously agreed position following the procedure outlined above can be published without further validation needed;
- b) other posts must be actively validated prior to publication by at least two of the following: Chair, Vice-Chair, Leader of the related Working Group, and, if any, coordinator and leader of the Communication working group.

8.5. The Chair, Vice-Chair, and, if any, coordinator and leader of the Communication working group have access to social media accounts.

Art. 9. Platform Budget

9.1. In order for the Platform for Electromobility to effectively achieve its objectives it requires a modest amount of funding from its members to pay for joint activities.

9.2. Significant items of expenditure (exceeding €1k), that arise from proposed projects, such as for events, shall be agreed through the Plenary on a case by case basis. If exceeding the Platform's assets, and once agreed the costs will be distributed between members equally or as agreed by the Plenary. All members will usually be expected to contribute financially other than in exceptional circumstances (see point 5).

9.3. For small items of expenditure the Platform Small Expenses Fund will be used. Members will contribute no more than annually into the fund that will be replenished when the amount falls below €2k. Working Group leaders may request expenditure against the Fund that will be agreed by the Chair. Individual items should not exceed €1000.

9.4. Where there is a small surplus or deficit arising from Project expenditure the sum involved will be transferred into, or from, the Small Expenses fund.

9.5. There shall be two categories of members within the Platform. A Large member is a company with a turnover exceeding €10Mio per year. A small member could be a small company, trade body, or not for profit organisation. The type and size of the member will determine the member's financial contribution to the Platform (Annex 3). For projects Large and Small members will typically contribute the same amount unless this is agreed at the time of the expenditure being approved.

9.6. In exceptional circumstances existing Small members may seek an exemption from contributing financially either to project costs or to the Small Project Fund. Exemptions will be decided by the Chair who will require an equivalent in-kind contributions to be made. Participating in Platform meetings or inputting in the platform position papers shall not be considered an in-kind contribution.

9.7. Funds will be held on behalf of the Platform by a member that will report to the Plenary on any expenditure, costs and income and the sums still held in the Small Project Fund and any Project expenditure.

9.8. Any organisation failing to pay for any project or into the Small Project Fund after 6 months (or make

an agreed in kind contribution) will be considered to be in default of their commitments to the Platform and suspended from membership.

9.9. A membership contribution will only be invoiced once the cumulative sum available in the Small Project Fund falls below €3k. The membership costs are detailed in Annex 3. Associated members are exempted from any contribution to the budget.

Art. 10. Antitrust Declaration

10.1. A competitive and free enterprise system is the basis of free market economy. This system, as the basis of a free market is protected and promoted by competition law. Consequently our actions as The Platform for Electromobility will comply with all applicable antitrust and other laws regulating competition. We do not act in a manner that unfairly influences the free market economy.

10.2. We do not make any agreements - formal or otherwise - to fix or set prices or allocate products, markets, territories or customers.

10.3. We do not obtain or share current or future information about price, profit margins or costs, bids, market share, distribution practices, terms of sales, specific customers or vendors

Annex 1: Members of the Platform

3M
 Allego
 Alstom
 AVERE
 Bellona Europa
 CER
 CHAdeMO
 Chargepoint
 Danfoss
 ECOS
 EGEC
 Electric Vehicles Promotion Foundation
 EIM
 Enel X
 ENTSO-E
 Eurelectric
 EUROBAT
 Eurocities
 EuropeOn
 European Copper Institute
 European Cyclists' Federation
 EV100
 EVBox
 FreeNow
 GreenWay
 Hitachi ABB Powergrids

Motus-e
Northvolt
Polis
RECHARGE
Renault-Nissan
smartEN
SolarPower Europe
T&E
Tesla
UFE
UITP
UNIFE
Vattenfall
WindEurope

Associated members:

AeDive
AVERE France

Annex 2: Work Programme

The work programme of the Platform for 2021 will comprise eight activity streams. Each led by a working group leader.

Infrastructure Working Group

Working Group Leader – Union Française de l'Electricité (UFE)

The infrastructure working group will work on EV charging infrastructure in view of the planned revision of the Alternative Fuels infrastructure Directive (2014/94/EU, AFID). The working group will draft recommendations on infrastructure deployment and will seek to ensure provisions for electromobility in the AFID are adapted to the anticipated rollout of electric vehicles. Possible activities include:

- Reaction paper and amendments recommendations on the AFID Revision proposal
- Outreach activities and public events

The working group will also work on the planned revision of the Energy Performance Building Directive (2010/31/EU, EPBD) by notably answering upcoming EU consultations.

Energy Policy Working Group

Working Group Leader – Solar Power Europe

The working group will work on a benchmark of charging tariffs across Member States.

It will also work on the Energy Taxation Directive (2003/96/EC), especially on EU-level harmonization of taxation levels on energy fuels and shared principles on taxation levels for environmental-friendly energy fuels. Position paper and dissemination strategy related to the RED revision will be drafted.

Working Group on Clean vehicles

Working Group Leader – Hitachi ABB Powergrids

The working group will monitor the transposition of the Clean Vehicles Directive in MS and communicate concerns and findings with the Commission and relevant MS.

Working group on Eurovignette

Working Group Leader – *TBD*

Revision of Eurovignette: the working group follows developments during triologue discussions.

Working group on batteries

Working Group Leader – *3M*

The Battery working group will develop a Platform position on EU battery production and supply chain, and will jointly input in relevant initiatives at EU-level, such as labelling and the early steps of the Battery Directive's review.

Communication Working Group

Working Group Leader – ENEL

This working group will be responsible for maintaining good visibility of the platform through appropriate and targeted media outreach.

It will provide support on ad hoc Platform communication activities, e.g. on updates of the website and social media presence.

Green Deal Working Group

Working Group Leaders - Renault and ECF

Along with key legislative development (e.g. EU ETS, CO2 Standards) the working group will draft the Platform's strategic vision to decarbonise the transport sector by 2050.

Annex 3: Budget 2021

Members agreed to contribute to a Platform budget for the year 2021 as indicated below:

Small project fund:

Small member contribution: 125€

Big member contribution: 625€

Invoices will only be issued if the fund falls below the agreed threshold

Annual Financial Contribution:

Small member contribution: 500€

Big member contribution: 500€