



## **Platform for Electro-mobility: Memorandum of Understanding**

### **Vision**

The vision of the Platform for Electro-mobility is a sustainable, multimodal transport system in which people and goods are predominantly moved across land in Europe using sustainable electricity.

### **Aim and Objectives**

The aim of the Platform is to drive the development, implementation and support for sustainable European Union policies, programmes and initiatives to move people and goods by electro-mobility. The Platforms' objectives are to:

1. Providing a forum in which diverse likeminded organisations effectively collaborate to develop the market for electro-mobility
2. Collectively inputting to EU policy making processes and other relevant forum
3. Developing practical and policy solutions addressing barriers and developing solutions which accelerate electro-mobility
4. Actively promoting electro-mobility to key decision makers and influencers in EU institutions and Member States.

### **Membership**

Membership of the Platform shall be open to any company or organisation working within the EU seeking to accelerate the electrification of transport. Individuals will be accepted as members only where they are able to demonstrate their participation significantly enhances the work of the Platform. All Members are expected to be active participants in the Platform and commit appropriate resources to enable it to meet its objectives and deliver its work programme.

New Members must accept the memorandum of understanding, the Platform's previously established positions and existing members support their membership through consensus.<sup>1</sup> The members of the Platform are listed in Annex 1.

There shall be no membership fees but every member is expected to contribute financial or

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<sup>1</sup> In the event consensus cannot be reached at least four-fifths of members must agree.



in-kind contributions<sup>2</sup> to enable the work programme to be delivered.

### **Associated membership**

Associated membership of the Platform shall be open to companies or organisations that focus primarily on national rather than EU policy. Associated members shall pursue the same objective as existing Platform members of advancing transport electrification. New associated members must accept the memorandum of understanding. The associated members of the Platform are listed in Annex 1.

Associated members are expected to further the Platform objectives in member states. They can take part in the information and knowledge exchange within the Platform, and shall promote the platform at national level.

Associated members shall be informed on the Platform work programme and new position papers however their views do not need to be taken into account. They will not participate in working group meetings or in decisions regarding membership applications, and do not have voting rights. They are exempted from any contribution to the Platform budget.

### **Operating structures**

Members shall comprise the Assembly of the Platform, its ultimate decision making forum. The Assembly shall wherever possible make decisions through consensus.<sup>3</sup> The Assembly shall meet quarterly in Brussels and be responsible for agreeing:

1. The Positions adopted by the Platform
2. New members and the suspension or cancellation of membership
3. The appointment of the Chair of the Platform
4. The work programme of the Platform and establishment of working groups.

The Chair of the Platform will be appointed for one year on a rotating basis between the members. To maintain continuity, the Chair will be supported by the last and next Chairman, who will take the role of Vice Chair. The role of the Chair will be to chair meetings of the Assembly, oversee progress in delivering the work programme; and lead delegations of Platform members in high level meetings.

Each work programme item shall be delivered through establishing a Working Group. Any member may participate in any working group. The members participating within a working group will appoint a Working Group Leader (if consensus cannot be reached to be confirmed by the Assembly) and if appropriate a Deputy to coordinate the activities. The Working Group

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<sup>2</sup> Staff time; and other non-financial resources

<sup>3</sup> Where complete consensus is not possible at least four-fifths of members must agree; and the views of any dissenting members shall be footnoted.



Leader (or their Deputy) shall report progress to each Assembly.

If resources allow the work of the Platform will be supported by one (or more) administrator(s). The role of the administrator(s) will be to administer the work of the Platform and support (but not deliver) the work programme. Delivery of the work programme is the responsibility of the Members. The administrator(s) will report to the Chair or their nominee.

### **Work Programme**

The work programme will be reviewed and agreed by the Assembly by consensus.<sup>4</sup> The initial work programme of the Platform is detailed in Annex 2. This will be updated as required following each Assembly meeting.

### **Platform Positions**

The views of the Platform will be documented and disseminated to influence policy. Specific positions will be developed in Working Groups and presented to the Assembly for agreement or distributed to all members for written responses. Members and associated members - who have a consultation role - should be provided with a minimum of 1 week to review Platform Positions. In the holiday season, the review time should be extended to a minimum of 2 weeks. Letters or other related documents should be agreed by the Working Group but need not be reviewed by all Platform Members unless they diverge significantly from the original Position. Positions will be agreed by consensus of the members and as a minimum be supported by four-fifths of members. Individual members may dissent from a Platform position in which case their opinion will be specifically footnoted in any document if it is not possible to resolve the issue through any other means.

### **Representing Platform opinions**

The views of the Platform may be represented by any member but usually by the Chair or relevant Working Group Leader for the specific work programme item. In meetings it will be usual for 3-5 Platform members to attend including either the Chair, Vice Chair or Working Group Leader.

When engaging in public debate or policy discussions, Platform members and associated members should not attribute any views to the Platform as a whole unless they have been clearly established as a position by the Assembly; nor should they speak on behalf of the Platform unless authorised by the Chair.

Any publication funded and produced by the Platform are the intellectual property and

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<sup>4</sup> Where complete consensus is not possible at least four-fifths of members must agree.



copyrighted to the Platform and express the consensus views of the Platform.

### **Platform Budget**

In order for the Platform for Electromobility to effectively achieve its objectives it requires a modest amount of funding from its members to pay for joint activities.

1. Significant items of expenditure, that arise from proposed projects, such as for events, shall be agreed through the Plenary on a case by case basis. Once agreed the costs will be distributed between members equally or as agreed by the Plenary. All members will usually be expected to contribute financially other than in exceptional circumstances (see point 5).
2. For small items of expenditure the Platform Small Expenses Fund will be used. Members will contribute no more than annually into the fund that will be replenished when the amount falls below €2k. Working Group leaders may request expenditure against the Fund that will be agreed by the Chairman. Individual items should not exceed €1000.
3. Where there is a small surplus or deficit arising from Project expenditure the sum involved will be transferred into, or from, the Small Expenses fund.
4. There shall be two categories of members within the Platform. A Large member is a company with a turnover exceeding €10 Mio per year. A small member could be a small company, trade body, or not for profit organisation. The type and size of the member will determine the member's financial contribution to the Platform (Annex 3). For projects Large and Small members will typically contribute the same amount unless this is agreed at the time of the expenditure being approved.
5. In exceptional circumstances existing Small members may seek an exemption from contributing financially either to project costs or to the Small Project Fund. Exemptions will be decided by the Chair who will require an equivalent in-kind contributions to be made. This exemption shall not be available for any organization joining the Platform after 7 December 2016. Participating in Platform meetings or inputting in the platform position papers shall not be considered an in-kind contribution.
6. Funds will be held on behalf of the Platform by a member that will report to the Plenary on any expenditure, costs and income and the sums still held in the Small Project Fund and any Project expenditure.
7. Any organisation failing to pay for any project or into the Small Project Fund after 6 months (or make an agreed in kind contribution) will be considered to be in default of their commitments to the Platform and suspended from membership.



8. A membership contribution will only be invoiced once the cumulative sum available in the Small Project Fund falls below €3000.

9. The membership costs are detailed in Annex 3.

10. Associated members are exempted from any contribution to the budget.

### **Antitrust Declaration**

A competitive and free enterprise system is the basis of free market economy. This system, as the basis of a free market is protected and promoted by competition law. Consequently our actions as The Platform for Electromobility will comply with all applicable antitrust and other laws regulating competition.

- We do not act in a manner that unfairly influences the free market economy.
- We do not make any agreements - formal or otherwise - to fix or set prices or allocate products, markets, territories or customers.
- We do not obtain or share current or future information about price, profit margins or costs, bids, market share, distribution practices, terms of sales, specific customers or vendors

## **Annex 1: Members of the Platform**

ABB

AIE

Allego

Alstom

AVERE

Bellona

Blue Solutions

CER

CHAdEMO

Chargepoint

Danfoss

ECOSstandard

EIM

Electric Vehicles Promotion Foundation

Enel

ENTSO-E

EURELECTRIC

Eurobat

European Climate Foundation (funding partner)

European Copper Institute

European Cyclists Federation

Polis

RATP Group

Renault-Nissan

smartEN (Smart Energy Europe)

Siemens



SolarPowerEurope

Tesla

3M

Transport&Environment

UITP

UNIFE

Union française de l'électricité

Vattenfall

Wind Europe

**Associated members:**

Aedive

Motus-e

## **Annex 2: Work Programme**

The work programme of the Platform for 2019 will comprise eight activity streams. Each led by a working group leader.

### **1. Infrastructure Working Group**

*Working Group Leader – Union française de l'électricité*

The infrastructure working group will work on EV charging infrastructure in view of the planned revision of the alternative fuel infrastructure directive.

The working group will draft recommendations on infrastructure deployment and will seek to ensure provisions for electro-mobility in the AFID are adapted to the anticipated rollout of electric vehicles. Possible activities include:

- To draft a first policy paper outlining the Platform's priorities to be included in the revision
- Based on this, to publish a more detailed position paper with concrete policy recommendations
- To get involved in relevant DG Move initiatives

### **2. Energy Policy Working Group**

*Working Group Leader – Solar Power Europe*

The working group will work on a benchmark of charging tariffs across Member States.

It will also work on the Energy Taxation Directive (2003/96/EC), especially on EU-level harmonization of taxation levels on energy fuels and shared principles on taxation levels for environmental-friendly energy fuels.

### **3. Working Group on Clean vehicles**

*Working Group Leader – ABB*

The working group will further work on the Clean Vehicles Directive until the file is agreed by the institutions.

### **4. Working group on Eurovignette**



*Working Group Leader – CER*

- Revision of Eurovignette: the working group is dormant for now as the policy process is currently on hold. The working group will lead the Platform work in case the Eurovignette reopens

## **5. Working group on batteries**

*Working Group Leader - Bluesolutions (T&E interim leader)*

The Battery working group will develop a Platform position on EU battery production and supply chain, and will jointly input in relevant initiatives at EU-level, such as labelling and the early steps of the Battery Directive's review.

## **6. Event Task Force**

*Ad hoc Task Force Leader*

This working group is in charge of the organisation of Platform events. Suggestions for Platform events in 2019 - election year - include:

- Training to assistants and other EP staff working on files related to electro-mobility: these event would take the form of a workshops and focus on key aspects of e-mobility
- Sustainable energy week event
- Event after the Summer break
- Event in December 2019

## **7. Communication Working Group**

*Working Group Leader – ENEL*

This working group will be responsible for maintaining good visibility of the platform through appropriate and targeted media outreach.

It will provide support on *ad hoc* Platform communication activities, e.g. on updates of the website.

## **8. 2050 Decarbonisation Strategy Working Group**



*Working Group Leaders - Renault and ECF*

The working group will draft the Platform's strategic vision to decarbonise the transport sector by 2050



### **Annex 3: Budget 2019**

Members agreed to contribute to a Platform budget for the year 2019 as indicated below:

Small project fund:

Small member contribution: 125€

Big member contribution: 625€

Invoices will only be issued if the fund falls below the agreed threshold

Event fund (based on estimated budget of 5000€ per event, 2 events per year; and 2000€ per workshop, 3 workshops per year):

Small member contribution: 500€

Big member contribution: 500€