



Platform for Electro-mobility: Memorandum of Understanding

Vision

The vision of the Platform for Electro-mobility is a sustainable, multimodal transport system in which people and goods are predominantly moved across land in Europe using sustainable electricity.

Aim and Objectives

The aim of the Platform is to drive the development, implementation and support for sustainable European Union policies, programmes and initiatives to move people and goods by electro-mobility. The Platforms' objectives are to:

1. Providing a forum in which diverse likeminded organisations effectively collaborate to develop the market for electro-mobility
2. Collectively inputting to EU policy making processes and other relevant forum
3. Developing practical and policy solutions addressing barriers and developing solutions which accelerate electro-mobility
4. Actively promoting electro-mobility to key decision makers and influencers in EU institutions and Member States.

Membership

Membership of the Platform shall be open to any company or organisation working within the EU seeking to accelerate the electrification of transport. Individuals will be accepted as members only where they are able to demonstrate their participation significantly enhances the work of the Platform. All Members are expected to be active participants in the Platform and commit appropriate resources to enable it to meet its objectives and deliver its work programme.

New Members must accept the memorandum of understanding, the Platform's previously established positions and existing members support their membership through consensus.¹ The members of the Platform are listed in Annex 1.

There shall be no membership fees but every member is expected to contribute financial or

¹ In the event consensus cannot be reached at least four-fifths of members must agree.

in-kind contributions² to enable the work programme to be delivered.

Operating structures

Members shall comprise the Assembly of the Platform, its ultimate decision making forum. The Assembly shall wherever possible make decisions through consensus.³ The Assembly shall meet quarterly in Brussels and be responsible for agreeing:

1. The Positions adopted by the Platform
2. New members and the suspension or cancellation of membership
3. The appointment of the Chair of the Platform
4. The work programme of the Platform and establishment of working groups.

The Chair of the Platform will be appointed for one year on a rotating basis between the members. To maintain continuity, the Chair will be supported by the last and next Chairman, who will take the role of Vice Chair. The role of the Chair will be to chair meetings of the Assembly, oversee progress in delivering the work programme; and lead delegations of Platform members in high level meetings.

Each work programme item shall be delivered through establishing a Working Group. Any member may participate in any working group. The members participating within a working group will appoint a Working Group Leader (if consensus cannot be reached to be confirmed by the Assembly) and if appropriate a Deputy to coordinate the activities. The Working Group Leader (or their Deputy) shall report progress to each Assembly.

If resources allow the work of the Platform will be supported by one (or more) administrator(s). The role of the administrator(s) will be to administer the work of the Platform and support (but not deliver) the work programme. Delivery of the work programme is the responsibility of the Members. The administrator(s) will report to the Chair or their nominee.

Work Programme

The work programme will be reviewed and agreed by the Assembly by consensus.⁴ The initial work programme of the Platform is detailed in Annex 2. This will be updated as required following each Assembly meeting.

² Staff time; and other non-financial resources

³ Where complete consensus is not possible at least four-fifths of members must agree; and the views of any dissenting members shall be footnoted.

⁴ Where complete consensus is not possible at least four-fifths of members must agree.



Platform Positions

The views of the Platform will be documented and disseminated to influence policy. Specific positions will be developed in Working Groups and presented to the Assembly for agreement or distributed to all members for written responses. Members should be provided with a minimum of 1 week to review Platform Positions. In the holiday season, the review time should be extended to a minimum of 2 weeks. Letters or other related documents should be agreed by the Working Group but need not be reviewed by all Platform Members unless they diverge significantly from the original Position. Positions will be agreed by consensus and as a minimum be supported by four-fifths of members. Individual members may dissent from a Platform position in which case their opinion will be specifically footnoted in any document if it is not possible to resolve the issue through any other means.

Representing Platform opinions

The views of the Platform may be represented by any member but usually by the Chair or relevant Working Group Leader for the specific work programme item. In meetings it will be usual for 3-5 Platform members to attend including either the Chair, Vice Chair or Working Group Leader.

When engaging in public debate or policy discussions, Platform members should not attribute any views to the Platform as a whole unless they have been clearly established as a position by the Assembly; nor should they speak on behalf of the Platform unless authorised by the Chair.

Any publication funded and produced by the Platform are the intellectual property and copyrighted to the Platform and express the consensus views of the Platform.

Platform Budget

In order for the Platform for Electromobility to effectively achieve its objectives it requires a modest amount of funding from its members to pay for joint activities.

1. Significant items of expenditure, that arise from proposed projects, such as for events, shall be agreed through the Plenary on a case by case basis. Once agreed the costs will be distributed between members equally or as agreed by the Plenary. All members will usually be expected to contribute financially other than in exceptional circumstances (see point 5).

2. For small items of expenditure the Platform Small Expenses Fund will be used. Members will contribute no more than annually into the fund that will be replenished when the amount falls below €2k. Working Group leaders may request expenditure against the Fund that will be agreed by the Chairman. Individual items should not exceed €1000.



3. Where there is a small surplus or deficit arising from Project expenditure the sum involved will be transferred into, or from, the Small Expenses fund.
4. There shall be two categories of members within the Platform. A Large member is a company with a turnover exceeding €10 Mio per year. A small member could be a small company, trade body, or not for profit organisation. The type and size of the member will determine the member's financial contribution to the Platform (Annex 3). For projects Large and Small members will typically contribute the same amount unless this is agreed at the time of the expenditure being approved.
5. In exceptional circumstances existing Small members may seek an exemption from contributing financially either to project costs or to the Small Project Fund. Exemptions will be decided by the Chair who will require an equivalent in-kind contributions to be made. This exemption shall not be available for any organization joining the Platform after 7 December 2016. Participating in Platform meetings or inputting in the platform position papers shall not be considered an in-kind contribution.
6. Funds will be held on behalf of the Platform by a member that will report to the Plenary on any expenditure, costs and income and the sums still held in the Small Project Fund and any Project expenditure.
7. Any organisation failing to pay for any project or into the Small Project Fund after 6 months (or make an agreed inkind contribution) will be considered to be in default of their commitments to the Platform and suspended from membership.
8. A membership contribution will only be invoiced once the cumulative sum available in the Small Project Fund falls below €3000.
9. The membership costs are detailed in Annex 3.

Antitrust Declaration

A competitive and free enterprise system is the basis of free market economy. This system, as the basis of a free market is protected and promoted by competition law. Consequently our actions as The Platform for Electromobility will comply with all applicable antitrust and other laws regulating competition.

- We do not act in a manner that unfairly influences the free market economy.
- We do not make any agreements - formal or otherwise - to fix or set prices or allocate products, markets, territories or customers.
- We do not obtain or share current or future information about price, profit margins or costs, bids, market share, distribution practices, terms of sales, specific customers



or vendors

Annex 1: Members of the Platform

ABB
Alstom
AVERE
Bellona
Blue Solutions
CER
CHAdEMO
Change Partnership
Chargepoint
ECOStandard
EIM
Enel
ENTSO-E
EURELECTRIC
Eurobat
European Climate Foundation (funding partner)
European Copper Institute
European Cyclists Federation
LEVC
Polis
RATP Group
Renault-Nissan
SEDC (Smart Energy Demand Coalition)
Siemens
SolarPowerEurope
Tesla



3M

Transport&Environment

UITP

UNIFE

Union française de l'électricité

Wind Europe

Annex 2: Work Programme

The work programme of the Platform for 2018 will comprise five elements. Each led by a working group leader.

1. Infrastructure Working Group

Working Group Leader – Bellona

The infrastructure working group will further work on the implementation of the alternative fuel infrastructure directive.

The working group will assess the AFI directive implementation and will seek to ensure its provisions are sufficient and effectively implemented. Possible activities include:

- To prepare a critical assessment and rank member states, based on the MS fiches published by the Commission
- Discuss with member states the weaknesses in their national plans
- To build on the DG Move research within the Sustainable Transport Forum on captive fleets that will utilise EVs and make the case for recharging infrastructure.

The analysis could complement Platform work on infrastructure with Member States and ignite a discussion about areas for improvement with Permanent Representations and where appropriate national ministries.

2. Energy Policy Working Group

Working Group Leader – Solar Power Europe

The working group will continue to follow the Energy package until the legislative debate ends. It will 2018 Year of multimodality: role of electrified transport

3. Working Group on Clean vehicles

Working Group Leader – ABB

- Revision of the clean vehicles directive
 - Update the platform position after the Commission's proposal
 - Follow and influence the inter-institutional debate

4. Working group on Eurovignette

Working Group Leader – CER

- Revision of Eurovignette
 - Influence key MEPs and member states on the basis of the Platform position paper on Eurovignette
 - Draft amendment suggestions to the Rapporteur's report once published

5. Event Task Force

Ad hoc Task Force Leader

This working group is in charge of the organisation of Platform events. Suggestions for Platform events in 2018 - year of multimodality - include:

- Training to assistants and other EP staff working on files related to electro-mobility: the event would take the form of a workshop and could be based on the Platform FAQ (T&E and Eurelectric to take the lead).
- Event on infrastructure and clean vehicles directive (tentative date: 31/01): the platform could use the opportunities provided by the revision of the clean vehicles directive, the assessment of the Alternative fuels infrastructure implementation (ABB to take the lead)
- Event on the battery strategy: the European Commission is expected to publish a strategy on European battery manufacturing. The platform could organise an event as a reaction to it (EUROBAT to take the lead)

6. Communication Working Group

Working Group Leader – (T&E)

This working group will be responsible for maintaining good visibility of the platform through appropriate and targeted media outreach.

It will provide support on *ad hoc* Platform communication activities, e.g. on updates of the website.



Annex 3: Budget 2018

Members agreed to contribute to a Platform budget for the year 2018 as indicated below:

Small project fund:

Small member contribution: 125€

Big member contribution: 625€

Invoices will only be issued if the fund falls below the agreed threshold

Event fund (based on estimated budget of 5000€ per event, 2 events per year):

Small member contribution: 333€

Big member contribution: 333€